From: Cormier, Carol (EHS)

Sent: Tuesday, January 12, 2010 11:05 AM

To: Corbett, Kate (DPH)

Subject: More information and links

How do I get reimbursed for my dependent care expenditures?

As you incur qualified expenses, file a claim for reimbursement with using a <u>DCAP Claim Form</u>. All submitted claims must be accompanied by supporting documentation noted on the claim form.

A new claim form for Benefit Strategies will be available by November 1.

When will I be reimbursed?

Claims are processed daily and reimbursed weekly. You will receive a confirmation slip for every reimbursement deposited to your account.